

# Munslow Parish Council

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## Minutes of the meeting of Munslow Parish Council on 6<sup>th</sup> July 2023.

**Members:** Cllrs Barbara Archer (Chair), Nigel Dobson and Ed Povey. **In Attendance:** H Coonick (Clerk).

1. **Receive and Accept Apologies for Absence:** Cllrs Antonia Bury, Val Fotheringham, David Marston, Chris Meeson and Cllr Cecilia Motley (Shropshire Council).
2. **Declarations of Interest** – None
3. **Public Forum** – No members of the public were in attendance.
4. **Approval of minutes of the Parish Council meeting held on 1<sup>st</sup> June, 2023**  
**RESOLVED:** The minutes were approved and signed by the Chair.
5. **Urgent Items for discussion at the discretion of the Chair:**
  - 5.1. Two planters outside the crown inn had been demolished by a vehicle. This has been reported to the police. They will not be replaced as the verge will be seeded with wildflowers.
  - 5.2. There was an issue with a footpath in Munslow. It has been reported to Shropshire Council.
  - 5.3. Gods Acre are coming to the closed churchyard in Munslow on the 13<sup>th</sup> September, anyone is welcome to come along to help.
6. **Reports**
  - 6.1. Shropshire Council – Cllr Motley had sent apologies.
  - 6.2. Beambridge Club Room – Cllr Dobson reported that the new lease had not yet been received from the Millichope Foundation.
  - 6.3. South Shropshire Area Committee – Cllr Archer reported that the Boundaries Commission had proposed that Cardington Parish is added to the Corvedale division. Parishes are advised to keep checking for Ash Die Back and there is concern about losing agricultural land to solar panel.
7. **Highways**
  - 7.1. Update on the Vehicle Activated Sign (VAS) Application to the Police and Crime Commissioner: As the Parish Council received a grant in the previous financial year the PCC will hold the application until January 2024 to ensure other parishes have had an opportunity to apply.  
**RESOLVED:** To purchase a mobile sign now using the budget set aside for traffic calming and reapply for the PCC grant in January 2024
  - 7.2. Update on the Mobile VAS: This is now at Hungerford.
  - 7.3. Review of Environmental Maintenance and New Tasks: The Environmental Maintenance contractor will be asked to trim around the community car park at The Swan and trim the verges on the lane to the west of The Swan in Aston Munslow.
8. **Correspondence**
  - 8.1. Police and Crime Commissioner re Town and Parish Survey 2023 – Defer to September.
9. **Consider Applicants for the Councillor Vacancy via Co-option:**  
**RESOLVED:** To co-opt Mr Andy Johnson to the unfilled seat.
10. **Consider Repairs to the Community Car Park in Aston Munslow:**  
**RESOLVED:** The Clerk will report on this Fix My Street.
11. **Consider Updating the Parish Plan:** The last plan had been completed over 10 years ago. Cllr Motley is requesting an update on what is expected in new plans. Defer to the next meeting.
12. **Consider Items for Inclusion in the Place Plan:** Items from the last Place Plan and the Parish Plan were considered.  
**RESOLVED to put forward the following items for inclusion in the Place Plan:** a. Recreational facilities for children/young people. b. Resurfacing of Aston Munslow Car Park + parking signs and markings. c. Protection of buildings on the Heritage At Risk Register (Broadstone Chapel) d. Sustainability -

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sustainable transport – car sharing, car club, electric Buzzard, electric charging point) e. Minimise flooding – local flood prevention activities f. Speed on B4368 Improve gateways g. Maintenance of verges – safety and wildlife

**13. Consider the New Beambridge Club Room Lease:** Not received. Defer to the next meeting.

**14. Consider Fundraising for the Henry Angell-James Memorial Trust:**

**RESOLVED:** The Clerk will purchase 4 collection boxes and Cllr Dobson will liaise with Cllr Bury regarding fundraising at the next Millichope Parks Open Garden event.

**15. Update on the Defibrillator Training:** This had been well attended and all were pleased with the standard of training. The Clerk had thanked the trainer and informed the Henry Angell-James Memorial Trust of the success of the event.

**16. Consider Methods of Communicating with Parishioners:**

**RESOLVED to send a postcard to each household in the parish with details of how to join a communication method. This will be timed to coincide with communication about the Parish Plan. The cost of printing was authorised.**

**17. Access to Work for the Clerk:** The clerk reported that she was having an Access to Work assessment for hearing equipment. There would be no cost to the Parish Council. Another Parish Council is acting as the employer.

**18. Consider Insurance Requirements:** The insurance is due for renewal on the 4<sup>th</sup> September. It was agreed that the Clerk should purchase a new policy from that date using the criteria agreed by the meeting.

**19. Accounts**

19.1. Review the Financial Report and Expenditure Against Budget: As of the 30<sup>th</sup> June the bank account reconciled with the cash book and holds £15,692.52. For the first quarter expenditure was £1,656.25 and income was £6,133.00. The only expenditure above budget was £102 on the coronation.

**RESOLVED:** To accept the report and the bank reconciliation was agreed and signed.

19.2. Village Hall Fee for 2022-3 and 2023-4 £300, D Lewis (Environmental Maintenance) invoices 329 and 346 £169, Insurance up to £409 as per budget, H Coonick (Reimburse Clerk for Inks, stationery and software) £69.23.

**RESOLVED:** The above payments were authorised.

**20. Items for the Next Meeting at 7.30pm Thursday 7<sup>th</sup> September, 2023 at Beambridge Village Hall:** a.

Police and Crime Commissioners Town and Parish Survey b. Consider updating the Parish Plan, c.

Beambridge Clubroom Lease d. fundraising for the Henry Angell-James Memorial Trust. d.

Communications with Parishioners.

**Signed by the Chair**

**Date:**