

# Munslow Parish Council



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## Draft Minutes the meeting of Munslow Parish Council, held on Wednesday 6<sup>th</sup> November 2024

**Present:** Cllrs Barbara Archer (Chair), Richard Arnold, Nigel Dobson, Val Fotheringham, Chris Meeson, Ed Povey and Graham Williams. **In Attendance:** H Coonick (Clerk/RFO).

1. **Receive and Accept Apologies for Absence:** Cllr Richard Wilks and Cllr Cecilia Motley (Shropshire Council).
2. **Declarations of Interest:** None.
3. **Public Forum:** No members of the public were present.
4. **Approval of the Minutes of the Parish Council meeting held on 2<sup>nd</sup> October, 2024:**  
**RESOLVED:** to accept the minutes as an accurate and the chair signed them.
5. **Reports**
  - 5.1. Chairs Report – Cllr Archer that she has now used the new booking system for the Recycling Centre at Craven Arms and it worked well.
  - 5.2. Shropshire Council – Cllr Motley was not present but had sent a report: The candidate for the Conservative Party for the Corvedale for Shropshire Council has been selected as Dr Colin Stanford. It is not clear which other parties will stand in the Corvedale at next May's election. Shropshire Council has not moved out of Shirehall and will eventually move into the Guild Hall. Inspectors have suspended hearings into SC's Local Plan but have not yet informed the Council of the reason for the suspension.
  - 5.3. Munslow Village Hall – Cllr Dobson reported that the Coffee Mornings are beginning again and any money raised will go towards the Air Ambulance. Those who use the hall must remember to turn the heating off after their event.
6. **Highways**
  - 6.1. Consider Action Regarding Shropshire Council's Highway Report: Feedback by Munslow Parish Council was given to Shropshire Council regarding the report on 22<sup>nd</sup> September 2023 and a joint meeting between Shropshire Council, Munslow and Diddlebury Parishes was held on the 12<sup>th</sup> January 2024. Since then there has been no further action by Shropshire Council regarding the report recommendations.  
**RESOLVED:** to write to Shropshire Council asking for action on the recommendations in the Highways Report.
  - 6.2. Consider the Place Plan Entry for Traffic Calming: Cllrs Povey, Dobson and Fotheringham presented the proposed place plan entry which was discussed by the council.  
**RESOLVED:** to place the following onto Shropshire Council's Place Plan –
    - To adopt Shropshire Council's recommendations for a consistent approach to speed limits along the B4368 from Craven Arms to Morville. Including the provision of 40mph buffer zones either side of existing 30mph speed limit areas, and associated infrastructure.
    - To introduce and enforce a 40mph speed limit through the length of the Munslow Parish Council area on the B4368, whilst maintaining existing 30mph zones within it.
    - To introduce a consistent entry treatment at each settlement along the B4368 to define village boundaries at start/end of specific speed limits.
    - To introduce physical infrastructure at the southern entry to the village of Munslow to reduce entry/exit speeds and evidenced illegal overtaking manoeuvres at this location.
    - To introduce speed restrictions in and around the Beambridge cross-roads due to restricted sightlines and the slow movement of large commercial and agricultural vehicles at this location.
    - To ensure a regular programme of maintenance of existing road signs and posts throughout the Parish, particularly on B4368.

Minutes and Agendas are available on [www.munslowparishcouncil.co.uk](http://www.munslowparishcouncil.co.uk) or from the Clerk on [munslowpc@gmail.com](mailto:munslowpc@gmail.com) or 07817607355

- To extend the 40mph speed restriction north of Broadstone to north of Seven Stars pub to reduce risk of collision for vehicles entering/exiting pub car park and access lane.
- To improve visibility of signage on approach to villages through regular hedge cutting and verge trimming.
- To alter the perceived character of the B4368 at the northern end of Aston Munslow (between garage and start/end of 30mph restriction) to reduce the number of vehicles increasing speed as they leave the village northbound.
- To resurface or repair potholes at the community car park in Aston Munslow.

6.3. Review of the Vehicle Activated Signs: members of the public have commented on the sites of the vehicle activated signs (VAS). There are only four posts along the B4368 that have been authorised for use for a VAS by Shropshire Council. Volunteers to charge and move the signs are needed and those interested should contact the Clerk.

6.4. New Tasks for the Environmental Maintenance Contractor: General Winter maintenance of drains.

## 7. Planning:

7.1. [24/04045/TCA](#) (validated: 21/10/2024) 6 Park Lane, Munslow, SY7 9EU. Remove 1no. Cherry, 1no. Ash, 1no. Hawthorn, 2no. Spruce, 3no. coppiced Hazelnut and row of Leylandii trees within Munslow Conservation Area:

**RESOLVED:** to support this application.

7.2. Consider a Report to Planning Enforcement re Change of Doors at Swan Inn, Aston Munslow:

**RESOLVED:** to take no action as the owner has been given permission to change the doors by Shropshire Council Planning Listed Buildings Team.

## 8. Consider a Grant to Caring for God's Acre for Munslow Burial Ground:

**RESOLVED:** to make a grant of £30 in recognition of the work carried out on Munslow Burial Ground by Caring for God's Acre.

## 9. Consider an Application to the Police and Crime Commissioner 'My Community Fund':

Deferred to the next meeting.

## 10. Review the Delegation Policy:

**RESOLVED:** to adopt the policy with permission for the Clerk in conjunction with the Chair to spend up to £100 in emergencies.

## 11. Consider Obtaining .gov Emails and Domain for the Website:

The Clerk will investigate how redirects would be managed if the council did transfer to a .gov.uk domain.

## 12. Accounts

12.1. Review the Finance Report and Sign the Bank Reconciliation: As of the 5<sup>th</sup> August 2024 the bank account held £12,681.65.

**RESOLVED:** to accept the report and Cllr Williams signed the reconciliation.

12.2. Authorise Payments:

12.2.1. D Lewis (Environmental Maintenance)

12.2.2. Munslow Village Hall Rental Fee for 2024 (Inv 2024.10) £150.00

12.2.3. H Coonick (reimbursement) Green Bin fee for Burial Ground £56.00

**RESOLVED:** to make payments 12.2.1 – 12.2.3.

12.3. Consider a Reserves Policy:

**RESOLVED:** to adopt the policy.

12.4. Consider the Draft Budget for 2025-2026: the budget was reviewed and will be formally adopted at the next meeting and the precept for 2025-26 set.

12.5. Appoint the Auditor for 2025-2026:

**RESOLVED:** to appoint Mr Kevin Adams as auditor for 2025-26.

## 13. Items for the Next Meeting at 7.30pm Wednesday 4<sup>th</sup> December 2024 at Munslow Village Hall:

a. Consider an Application to the Police and Crime Commissioner 'My Community Fund'

(Chair)

Date: