

Munslow Parish Council



www.munslow-pc.gov.uk

Councillors are summoned to attend the meeting of Munslow Parish Council, to be held at **7.30pm on Wednesday 3rd September 2025 at Munslow Village Hall**. Members of the public are welcome to attend

AGENDA

1. **Elect a Chairperson**
2. **Receive and Accept Apologies for Absence:**
3. **Declarations of Interest:** To receive any declaration of interest. Members are reminded that they must not participate in the decision or vote on any matter in which they have a **Disclosable Pecuniary Interest** and should leave the meeting prior to the commencement of the debate.
4. **Public Forum** (limited to 15 minutes) The public are invited to speak on items on the agenda.
5. **Approval of the Minutes of the Parish Council meeting held on 2nd July, 2025.**
6. **Reports**
 - 6.1. Shropshire Council – Cllr Stanford
 - 6.2. South Shropshire Area Committee – Cllr Archer
 - 6.3. Munslow Village Hall – Cllr Dobson
7. **Planning:**
 - 7.1. [**25/02704/FUL**](#): Rowe Farm, Rowe Lane, Stanton Long, TF13 6LR. Proposed change of use of agricultural land to allow the siting of 2no holiday units Applicant: Mrs J Wilks (Rowe Farm, Stanton Long, TF13 6LR)
 - 7.2. [**25/02933/PAAFC**](#): Prior approval application for the proposed change of use of two agricultural buildings to a flexible use falling within Class E g (iii) former B8. The initial use of the barns will be as containerised storage. Hungerford Barns, Adj. Millichope Estate Farm Office, Hungerford.
 - 7.3. [**25/02802/TCA**](#): Munslow House, Munslow, Craven Arms, SY7 9ET Proposal: Pollard to existing knuckle at an approx. height of 3m above ground level of 1no Willow within Munslow Conservation Area. Note that no comment was made as Councillors did not consider it necessary to call and extraordinary meeting to review the application.
8. **Finance**
 - 8.1. Review the Insurance Quotes and Authorise Payments
 - 8.2. Note the Local Authority Pay Award backdated to 1/4/2025
 - 8.3. Note Income Since Last Meeting: VAT refund - £849.36
 - 8.4. Authorise Payments
 - 8.4.1. D Lewis (Environmental Maintenance) Inv 814 £80.75
 - 8.4.2. H Coonick reimbursement £30.97 (inks)
 - 8.4.3. H Coonick and HMRC Salary £995.80 (including backdated) and Travel £36.45
 - 8.4.4. Cllr Dobson, Plants for Tubs at Munslow £40
 - 8.4.5. SALC Affiliation Fee (Correcting Error in Invoice) Inv 2779 £57.76
9. **Highways:**
 - 9.1. Consider Action Re: Beambridge/B4368 Junction Traffic Incident
 - 9.2. Agree New Tasks for the Environmental Maintenance Contractor
 - 9.3. Consider the Installation of Village Gateways
10. **Assets:**
 - 10.1. Consider Repairs or Replacements to Notice Boards in Aston Munslow and Hungerford
 - 10.2. Consider Action Over Lack of Emptying of the Waste Bin in Aston Munslow Car Park
 - 10.3. Update on the Planning Application re: Tree Works in the Munslow Burial Ground
 - 10.4. Update on the Volunteer to Liaise with Caring for Gods Acre

Minutes and Agendas are available on www.munslow-pc.gov.uk or from the Clerk on munslowpc@gmail.com or 07817607355

11. Correspondence:

11.1. Mr Evans re Washwell

11.2. Mary Creagh, Parliamentary Under Secretary of State for Nature re Removal of Hedges and Environmental Land Management

12. Consider a Motion, Submitted in Accordance with Standing Order 7a by Cllrs Dobson, Arnold and Meeson, to Revisit the Decision made by the Council on 4th June regarding the Repairs to the Community Car Park and Removal of the Sign in Aston Munslow.

13. Review the Retention of Documents Policy Including the Records of Munslow Burial Ground

14. Update on the Parish Nature Recovery Plan

15. Consider a Response to the West Mercia Police and Crime Commissioner Survey

16. Items for the Next Meeting at 7.30pm Wednesday 1st October 2025 at Munslow Village Hall



Parish Clerk/RFO

Date: 27th August 2025