

Munslow Parish Council

www.munslowparishcouncil.co.uk



Minutes of the meeting of Munslow Parish Council on **Thursday 9th June 2022 at Beambridge Club Room**

Present: Cllrs Barbara Archer (Chair), Edward Povey, Nigel Dobson, Val Fotheringham, David Marston and Chris Meeson. **In Attendance:** H Coonick (Clerk/RFO)

1. **Apologies for Absence:** Cllr Motley
2. **Declarations of Interest:** None
3. **Public Forum:** No members of the public.
4. **Minutes of the Meetings held on the 5th May 2022:** Annual Parish Meeting approved Prop Cllr Povey, 2nd Cllr Fotheringham. Annual Parish Council Meeting approved Prop Cllr Marston 2nd Cllr Povey
5. **Matters Arising from those minutes that are not covered on the agenda:** The waste bin has been delivered to The Swan Inn and will be installed in the public car park. The condition of the Jubilee Tree will be discussed with Millichope.
6. **Urgent Items for discussion at the discretion of the Chair:** None
7. **Planning Matters:** None
8. **Reports**
 - 8.1. Chairman – Cllr Archer reported that all items were included in this agenda.
 - 8.2. Shropshire Council – Cllr Motley sent a report that the Clerk read out. The Local Government Association’s Financial Review Team (a free service) will review Shropshire Council’s financial processes. An all-party group will work through the Public Transport Strategy. She and the Passenger Transport Manager met the Transport Minister Baroness Vere who strongly recommended applying for Levelling Up funding. The Council will also apply for Levelling Up funding for infrastructure projects including Craven Arms. She has had useful meetings with Shropshire NFU and CLA. The Local Government Boundary Commission review is on the horizon, so she is keen to get as much of the Town and Parishes review done as possible. She has been discussing Emergency Planning which involves all the public services operating in the county. Shropshire Council are keen to build better connections with towns and parishes as these are valuable sources of information and contact during an unforeseen emergency.
 - 8.3. Beambridge Village Hall – Cllr Dobson wanted to thank everyone for their help over the very successful Jubilee. The committee may apply for Jubilee funding to improve the hall. They are still waiting for the electrical work to be completed.
9. **Community Governance Review and Parish Boundaries:** It was decided not to propose any changes to the boundaries of the Munslow Parish Council.
10. **Defibrillator Proposal:** Options were discussed, and it was decided to purchase a defibrillator and lockable cabinet totalling £1477.80 plus the costs of installation in the telephone box outside The Crown in Munslow. The Neighbourhood Fund plus unspent monies will be used. Prop. Cllr Archer 2nd Cllr Marston. Unanimous.

Minutes and Agendas are available on www.munslowparishcouncil.co.uk or from the Clerk on munslowpc@gmail.com or 07817607355

11. Finance:

- 11.1. Accounts and Bank Reconciliation: An error on the report was noted but the accounts and bank reconciliation were approved. The account as at the 29th April 2022 holds £18,482.40. Prop Cllr Meeson 2nd Cllr Dobson. A grant of £500 for Environmental Maintenance has been received from Shropshire Council.
- 11.2. Payments Authorised: H Coonick (Clerk, Reimbursement) for stationary and software £98.24, H Coonick (Clerk's Salary) £586.56, K Adams (Internal Auditor) £75, SALC Affiliation Fee £223.02, Information Commissioners Officer Data Protection Fee £40 or £35 if a direct debit is set up.

12. Highways

- 12.1. Parish VAS sign: The replacement sign is also faulty. The Clerk was asked to request a refund from the providers of the sign.
- 12.2. Maintenance and repairs of speed signs: The Clerk has reported both the faulty signs at Aston Munslow and Beambridge and Shropshire Council have asked the manufacturers to make repairs.
- 12.3. Joint Parishes Highways Proposals: The Clerk and Cllr Dobson will make an application to the Police and Crime Commissioner for a grant for a further Vehicle Activated Sign.
- 12.4. Environmental Maintenance Grant and Contractor: The Clerk will advertise the contract in Ripples and Corvedale News. A total of £1,000 is available for this work during this financial year.
- 12.5. Parking at War Memorial in Munslow: The Clerk was asked to write to Shropshire Council and West Mercia Police about the parking on the pavement at the War Memorial in Munslow. It was noted that a vehicle parking in this area is leaking oil into the drain. The Clerk was asked to report this to Shropshire Council.

13. Litter Picking: The Environmental Maintenance contract allows for the contractor to litter pick, but this will only be on side roads. No work is allowed on the B4368 under this funding.

Next Meeting at 7.30pm Thursday 7th July, 2022 at Beambridge Village Hall. All welcome

Signed by the Chair:

Date: