

Munslow Parish Council



www.munslow-pc.gov.uk

Councillors are summoned to attend the meeting of Munslow Parish Council, to be held at **7.30pm on Wednesday 1st October 2025 at Munslow Village Hall**. Members of the public are welcome to attend

AGENDA

1. **Elect a Chairperson**
2. **Receive and Accept Apologies for Absence:**
3. **Declarations of Interest:** To receive any declaration of interest. Members are reminded that they must not participate in the decision or vote on any matter in which they have a **Disclosable Pecuniary Interest** and should leave the meeting prior to the commencement of the debate.
4. **Public Forum** (limited to 15 minutes) The public are invited to speak on items on the agenda.
5. **Approval of the Minutes of the Parish Council meeting held on 3rd September, 2025.**
6. **Reports**
 - 6.1. Shropshire Council – Cllr Stanford
 - 6.2. Munslow Village Hall – Cllr Dobson
7. **PLANNING - [25/03342/TCA](#)** Raise crown to 3m and remove overhang of 1no Yew (T1), crown reduce by 20% 1no Yew (T2), 1no Silver Birch (T3) and 1no Field Maple (T5), remove limb of Holly (H1) & fell 3no Ash outside boundary of address (T7,T8,T9) within Aston Munslow Conservation Area, 6 Aston Munslow, Craven Arms, SY7 9ER, .
8. **Consider the Letter from James Walton, Executive Director, Shropshire Council and the Memorandum of Understanding.**
9. **Update on Action Re Beambridge/B4368 Junction**
10. **Consider the Installation of Village Gateways**
11. **Agree New Tasks for the Environmental Maintenance Contractor**
12. **Compliance with the Annual Governance Statement Assertion 10 – Digital and data compliance**
 - 12.1. Adopt the Information Technology Policy
 - 12.2. Adopt a Generic Email Account Hosted on an Authority Owned Domain
13. **Management of Assets**
 - 13.1. Decide on Repairs/Replacement of Notice Boards in Aston Munslow and Broadstone
 - 13.2. Update on the Tree Works in the Munslow Burial Ground and Consider Management of the Ash Tree
 - 13.3. War Grave Maintenance in Munslow Burial Ground
 - 13.4. Review the Emptying of the Waste Bin at Aston Munslow
14. **Finance**
 - 14.1. Review the Reserves Policy
 - 14.2. Review the Finance Report and Bank Reconciliation
 - 14.3. Agree Re-enrolment and Re-declaration with The Pensions Regulator
 - 14.4. Authorise Payments
 - 14.4.1. D Lewis Environmental Maintenance and Commonwealth War Grave Maintenance
 - 14.4.2. British Legion Wreath for Remembrance Day £30
15. **Review and Adopt the Health and Safety Policy**
16. **Items for the Next Meeting at 7.30pm Wednesday 5th November 2025 at Munslow Village Hall**

Parish Clerk/RFO

Date: 24th September 2025

Minutes and Agendas are available on www.munslow-pc.gov.uk or from the Clerk on munslowpc@gmail.com or 07817607355