

Munslow Parish Council

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Minutes of the Meeting of Munslow Parish Council on Thursday 7th September 2023

Members: Cllrs Barbara Archer (Chair), Val Fotheringham, Andy Johnson, Ed Povey, David Marston, Chris Meeson and Graham Williams. In Attendance: Cllr Motley (Shropshire Council) and H Coonick (Clerk/RFO)

Cllr Archer welcomed Mr Andy Johnson who has been co-opted onto the council. He signed the disclosable interest and acceptance of office forms.

1. **Receive and Accept Apologies for Absence:** Cllrs Antonia Bury and Nigel Dobson.
2. **Declarations of Interest:** None
3. **Public Forum:** None in attendance
4. **Approval of minutes of the Parish Council meetings held on 6th July, 2023:**
RESOLVED: The minutes were approved and signed by the chair.
5. **Urgent Items for discussion at the discretion of the Chair:** Cllr Archer reported that the Clerk had received Shropshire Council's (SC) report on the B4368. At the request of SC, it will be circulated to Munslow Parish Councillors to enable them to make comment. The clerk will gather comments and send to SC who will then distribute the report more widely and arrange a meeting of representatives.
6. **Reports**
 - 6.1. Shropshire Council – Cllr Motley reported that the first quarter figures showed that the council was making good progress at dealing with its deficit. She is pleased with the progress made by Adult Social Care and Public Health which are trying to prevent people from entering hospital. Covid cases have started to rise but it is not a major concern at the moment. The Local Government Boundary Commission (LGBC) will report on their decisions on the 3rd October. The Community Governance Review will be affected by the results of the LGBC review. No schools have been affected by reinforced autoclaved aerated concrete (RAAC) and they are assessing other public buildings. There are concerns about Openreach's plans to switch to digital telephones by 2025 as there is not sufficient infrastructure. The planned oil-fired boiler ban for 2026 will have a considerable impact upon rural properties.
 - 6.2. Beambridge Club Room – Cllr Dobson had given apologies. Cllr Johnson reported that the Big Breakfast is being held at the Club Room on the 30th September.
 - 6.3. South Shropshire Area Committee – Cllr Archer reported that there had been more discussion on solar farms and oil-fired boilers. Parishes were being encouraged to have emergency plans in place. Shropshire Association of Local Councils was aware of the issue of the free website now charging for the service which was impacting a lot of parishes. Cllr Motley suggested that an emergency plan could include liaison with Diddlebury and Culmington parish councils. Cllr Marston suggested that all new buildings including industrial and commercial should have solar panels.
7. **Highways**
 - 7.1. Vehicle Activated Signs: Cllr Williams will liaise with Cllr Dobson regarding the mobile signs. The new posts have not been installed yet. Cllr Archer reported that there had been a delay in the manufacturing of the replacement sign at the western entrance to Aston Munslow. It is expected to be installed by the end of September.
 - 7.2. Environmental Maintenance and New Tasks: The contractor had completed the work on the lane near The Swan and the clearing around the Public Car Park at Aston Munslow.
 - 7.3. Speed of Traffic at Broadstone and Request to Extend the Speed Limit: Cllr Meeson reported several incidents as traffic exits the car park of the Seven Stars Public House.
RESOLVED: If this is not included in the B4368 report a request will be made to Shropshire Council to extend the speed limit to beyond the Seven Stars.
 - 7.4 Communications with West Mercia Police. Deferred to the next meeting.
8. **Planning:**

- 8.1. [23/02676/FUL](#) Coombend, Munslow, SY7 9E Proposed Extension and Internal Alterations to Existing 3 bed dwelling Applicant: Mr & Mrs Malcolm and Jane Grant. For Information Only.
- 8.2. [23/03063/FUL](#) Munslow Farmhouse, Munslow, SY7 9ET Reinstatement of outbuilding in farm building range. Applicant: Dr Janan Gibbins. For Information Only
- 8.3. [23/03277/TCA](#) White House, Aston Munslow, SY7 9ER Prune back to clear eastern edge of building by 1m. 1no Yew within Aston Munslow Conservation Area Applicant: Mrs Lauren Timms (The Landmark Trust) For Information only.
- 8.4. [23/03489/FUL](#) Conversion of garage and stables, plus erection of flat-roofed linking structure, to form new dwelling separate from existing. The Chains, Munslow, SY79ET. OS REFERENCE: 352303 – 287476 APPLICANT: Mr & Mrs Simon & Rita Brandwood. Council referred to the previous application regarding The Chains (21/06004/FUL) when the council supported the application with a clause preventing residential or commercial use. This application is for a new dwelling which is contrary to the ‘open countryside’ status of the parish and the determination of the original planning application.
RESOLVED: To object to the application.
- 9. Correspondence**
- 9.1. Mr Evans re The Washwell: Council have considered the email from Mr Evans and the response from the Land Registry. The Council will attempt to establish ownership prior to the Land Registration and will decide whether to request a change to the registration at the next meeting.
- 9.2. Christine Evans re: roadside clearing: thanking the Environmental Maintenance Contractor for the work he has carried out on the lane near The Swan.
- 10. Repairs to the Community Car Park in Aston Munslow:** The Clerk has reported this to Shropshire Council via Fix My Street and this was the response ‘no further action is required at this time.’
- 11. New Fee for the Parish Council website:** Hugo Fox has initiated a fee for the website from October of a minimum of £9.99 plus vat.
RESOLVED: The Clerk will establish if there are any free alternatives whilst paying for the present site.
- 12. New Beambridge Club Room Lease:** The new lease had been received just before the meeting. Cllr Dobson had sent a report that the lease still contained errors and he would refer it back to the Millichope Foundation for corrections before Cllr Archer and Cllr Povey can sign it on behalf of the Parish Council.
- 13. Fundraising for the Henry Angell-James Memorial Trust:** Cllr Dobson had sent a report that £150 had been raised at the Munslow Fete including donations from Cllrs Bury and Dobson.
RESOLVED: to contribute £150 to the Trust in recognition of the provision of the defibrillator they donated.
- 14. Methods of Communicating with Parishioners:** Defer until plans for the Parish Plan are clarified.
- 15. Police and Crime Commissioners Town and Parish Survey:** Cllr Dobson has agreed to complete the survey.
- 16. Requests for Seed Funding from Brown Clee Medical Practice Community Initiative and Christians Against Poverty Grant:**
RESOLVED: to not make a grant to either organisation.
- 17. Adopt the Data Protection and Privacy Policy and Complaints Policy and Procedure:**
RESOLVED: To adopt both policies.
- 18. Wildflower Seeds from the Millichope Estate:** Cllr Bury had sent a message that the wildflower seeds are available for the council to use for verges.
- 19. Authorise Payments:** D Lewis (Environmental Maintenance) Inv 367 £174.25, Zurich Insurance £393.82, H Coonick Salary £638.56 (July-Sept) and Travel £7.20 (July – Sept), Gods Acre Grant £30, Hugo Fox £9.99 + Vat per month (website).
- 20. Items for the Next Meeting at 7.30pm Thursday 5th October, 2023 at Beambridge Village Hall:** a. B4368 report b. extension of speed limit to beyond 7 Stars c. communications with West Mercia Police d. Land Registry and the Washwell e. Website fee f. clubroom lease g. Fundraising for Henry Angell-James Memorial Trust h. wreath for remembrance day

Signed by the Chair:

Date: