

Munslow Parish Council

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Minutes of the Meeting of Munslow Parish Council on 1st December 2022 at Beambridge Club Room

Present: Cllrs Barbara Archer (Chair), Nigel Dobson and Graham Williams. H Coonick (Clerk/RFO)

1. **Receive and Accept Apologies for Absence:** Cllrs Antonia Bury, Val Fotheringham, Chris Meeson, Ed Povey and Cecilia Motley (Shropshire Council)
2. **Declarations of Interest** – None
3. **Public Forum:** No members of the public were in attendance.
4. **Presentation by Janet Cobb, Restoring Shropshire’s Verges Project (RSVP):** Deferred until March 2023.
5. **Approval of minutes of the meeting held on 3rd November, 2022:** Approved and signed as a correct record.
6. **Matters Arising from those minutes that are not covered on the agenda:** None
7. **Urgent Items for discussion at the discretion of the Chair:** A planning application has been received but too late for inclusion in the agenda for this meeting..
Resolved: The Clerk will liaise with the Chair to decide whether to call an extraordinary meeting.
8. **Reports**
 - 8.1. Chairs Report – Cllr Archer reported that Shropshire Council are providing a replacement tree for the Queen’s Jubilee tree. Cllr Dobson will collect it and arrange with Millichope Estate for it to be planted.
 - 8.2. Shropshire Council – Cllr Motley had sent a report which the Clerk read out. The Boundary Review Team have informed Shropshire Council that they expect them to not increase the numbers of Unitary Councillors. She now has a new portfolio which includes Health Care. There is a revenue deficit which the Council are working on now.
 - 8.3. Beambridge Club Room – Cllr Dobson reported that there is a new committee with Alan Golden as Chair.
9. **Correspondence:**
 - 9.1. Footpath 32 – noted.
10. **Heritage ‘At Risk’ Register - Broadstone Chapel:** Cllr Archer will discuss this with the vicar.
11. **Update on the Defibrillator:** It is not possible to turn the telephone box at The Crown. A resident of Munslow is willing to have the defibrillator sited at their property.
Resolved: Clerk to contact Shropshire Heritage team to ascertain if this site is acceptable.
12. **Update on Environmental Maintenance and New Tasks:** The report was checked, and the Clerk has reported the blocked drain near Little Thonglands.
13. **Update on Beambridge Club Room and Renewal of Lease:** The lease will be available for the Parish Council meeting on the 2nd February 2023.
14. **Security Light at Beambridge:** Cllr Williams reported that this issue had now been resolved.
15. **Decide on Support for the Warm Hub:** The first Warm Hub session had been well attended.
Resolved: The Clerk will investigate funding from Shropshire Council.

16. Highways

16.1.To receive an update on the Vehicle Activated Signs: The replacement sign at Aston Munslow is due in January 2023. An application to West Mercia Police and Crime Commissioner for a match funded grant for a 2nd mobile Vehicle Activated Sign has been submitted but with no result yet.

Resolved: If the grant is at least £800 the Clerk will purchase the sign using earmarked funds from the budget. If it is below £800 the grant application will be resubmitted in April.

16.2.To receive an update on the Joint Parishes Highways Proposals: The Clerk reported that Nick Newton (Shropshire Council Traffic Engineer) is still waiting for the report to be revised. He is in agreement for a joint meeting of all of the parishes concerned once the report is published.

17. Finance:

17.1.Review the Accounts, Bank Reconciliation and Budget:

Resolved: Deferred to the next meeting.

17.2.Agree Banking Mandate giving Clerk limited signatory powers and Signatories Internet Banking Access

Resolved: The banking mandate was signed by two signatories

17.3.Payments: D Lewis (Environmental Maintenance) £119, H Coonick Reimbursement (Domain Renewal, Postage, CiLCA Training) £190.43, Royal British Legion Poppy Appeal Collection (wreath) £25.

Resolved: All payments authorised.

17.4.Adopt the Budget and set the precept for 2023-2024:

Resolved: To set a precept of £5,633 which is a 0% increase on the previous year.

18. Items for the Next Meeting at 7.30pm Thursday 2nd February 2023 at Beambridge Village Hall: a.

Update on planning application. B. Update on Vehicle Activated Signs. C. Review the Accounts, Bank Reconciliation and Budget.

Signed by the Chair:

Date: