

Munslow Parish Council



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Draft Minutes of the Ordinary Meeting of Munslow Parish Council on 2nd July 2025

Present: Cllrs Richard Arnold, Stuart Rowbotham, Nigel Dobson, Val Fotheringham, David Marston and Graham Williams. Cllr Barbara Archer joined the meeting at point ten having attended the South Shropshire Area Committee Meeting beforehand. **In Attendance:** Cllr Colin Stanford (Shropshire Council) and H Coonick (Clerk/RFO).

1. Elect a Chairperson:

Resolved: Cllr Richard Arnold was elected as the temporary chair.

2. Receive and Accept Apologies for Absence:

Cllrs Ed Povey, Chris Meeson and Barbara Archer until point ten of the agenda.

3. Declarations of Interest:

None

4. Public Forum (limited to 15 minutes)

A member of the public asked about the Nature Recovery Strategy. The Council explained that Mr Mike Archer had given a presentation at the previous meeting about the duty the Parish Council has regarding the Natural Environment and its unique position in supporting the nature recovery process. A plan would set out how the parish wants to protect, manage and improve nature within the parish.

5. Approval of the Minutes of the Parish Council meeting held on 4th June, 2025:

RESOLVED: with minor changes the minutes were signed by the chair as a correct record

6. Reports

6.1. Shropshire Council – Cllr Stanford encouraged the Council to respond the Call for Information Survey in item 10. He wished to share information on highways after attending an information session. Roads generally have a lifespan of 25 years but if repairs can be carried out promptly within the first 10 years, then their lifespan can be extended. The Council has a legal requirement to fill potholes deemed to be dangerous, and as the team are short of money other potholes nearby may not be filled at the same time. The team are trying to improve Fix My Street – the system used by public to report potholes in addition to other issues. Work on the Northwest Relief Road will be paused as cost have escalated. The Council are also introducing a charge for Telecare (a range of assistive technologies designed to support individuals to live independently). He reported speaking at a planning committee meeting on behalf of another parish so is very willing to represent the views of the Parish Council. He will sit on the Health Overview and Scrutiny Committee and the Shropshire Hills National Landscape Group. The plans for the kerbside collection of food waste has been delayed.

6.2. Munslow Village Hall – Cllr Dobson reported that the walk and cream tea at The Crown was very successful and raised £410 for the village hall. A working party is being organised to redecorate the hall. An increase in the cost of Wi-Fi by Voneous means that the Wi-Fi in the hall will be cancelled. Cllr Fotheringham raised the issue of clashes of events with other parishes and whether there was a way to prevent this.

7. Burial Ground

7.1. Decide on a Contact for Caring For God's Acre Churchyard Task Team for Munslow

Burial Ground: Mrs Anne Donnelly was thanked for having supported the Caring for Gods Acre Team on their visits to the Munslow Burial Ground. A new contact is being sought to greet the team and ensure the working party visit goes ahead without any problems. A request for volunteers will be published on the website, Corvedale News, Facebook and WhatsApp Group.

7.2. Update on the Tree Works in the Munslow Burial Ground: After reviewing three quotes, Oli Francis will carry out the required work after the end of August. He will complete a planning application on behalf of the Parish Council.

RESOLVED: to make a payment of £1,300 for the tree work and £50 for the planning application.

8. Consider a Parish Nature Recovery Plan:

RESOLVED: to seek members of a working group interested in working on a plan via the website, Facebook page, Corvedale News and WhatsApp Group.

9. Respond to the Shropshire Hills National Landscape Consultation: No comment.

10. Respond to the Call for Information Survey from Cllr David Minnery, Shropshire Council Chair, Transformation and Improvement Overview Committee: Councillors discussed the survey and the clerk will complete it based on their responses.

11. New Tasks for the Environmental Maintenance Contractor: to cut back the verges on Park Lane later in the Summer and the brambles around the seat and notice board in the car park in Aston Munslow.

12. Review the Risk Assessment:

RESOLVED: to adopt the new assessment.

13. Finance

13.1. Agree the Insurance Level for 2025-26: the council were satisfied that the present schedule is sufficient and the Clerk will review and decide on most appropriate quote and make the payment for the new insurance before the 1st September 2025.

13.2. Review the Finance Report: the bank account as of the 13th June held £13,492.96. The expenditure was within budget. The VAT reclaim will be made before the next meeting in September.

13.3. Authorise Payments

13.3.1. D Lewis (Environmental Maintenance): Inv 785 £90.25

13.3.2. H Coonick (Clerk reimbursement for stationery, stamps, software) £78.26

13.3.3. Arboretum Ltd (Burial Ground tree works planning application) £50

14. Items for the Next Meeting at 7.30pm Wednesday 3rd September 2025 at Munslow Village Hall: a. Nature Recovery Plan b. Caring For Gods Acre Volunteer c. Consider the Installation of Village Gateways d. South Shropshire Area Committee Report

Signed:

Date: