

Munslow Parish Council

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Minutes of the meeting held on Thursday 2nd September 2021 at 7:30 pm at Beambridge Village Hall.

Present: Cllrs Barbara Archer (Chair), Ed Povey, Val Fotheringham, David Marston, Chris Meeson and Nigel Dobson. **In Attendance:** H Coonick (Clerk/RFO)

1. **Apologies for Absence:** Cllr Motley.
2. **Declaration of Interest:** None
3. **Approval of Minutes from meeting held on 1st July 2021: Approved** Prop Cllr D Marston, 2nd Cllr V Fotheringham. Cllr Archer signed them as a correct record.
4. **Public Forum:** None
5. **Matters Arising:** Who owns the garage is still unclear and the item of the abandoned car will go onto the October agenda.
6. **Urgent Items:** None
7. **Reports**
 - 7.1. Chairman – Cllr Archer – reported that the Parish Council had a stall at the Fete on 14th August to inform parishioners of the work of the Council. It was very successful with a lot of positive comments. Issues raised by Parishioners were the verge near the Swan which had been damaged by lorries – the Clerk will request the Environmental Maintenance Officer to attend and the poor condition of the footbridge on the Apostles Way. The Council would like to thank Elwyn Hughes who removed a large limb of an ash tree and Ann Donnelly and the Caring For God’s Acre Team for mowing in the Burial Ground and Alan Golden and Nigel Dobson for mowing at the School House. Cllr Archer attended the Beambridge Club Room AGM when Ann Donnelly agreed to be Chair for one year only. It was agreed that Cllr Dobson would be the Parish Council’s representative on the Club Room committee.
 - 7.2. Shropshire Council – Cllr Motley – Not in attendance.
8. **Finance**
 - 8.1. The Accounting Statement and Bank Reconciliation were approved with £14,806.29 in the account as of 30th June 2021. An overpayment of expenses of £8.85 was made on 1st May 2021 and the Clerk will request this is repaid to the Council. The bank reconciliation was signed by Cllr Marston.
 - 8.2. It was decided to set up Internet Banking allowing the Clerk access only and signatories to authorise payments. Prop Cllr Meeson 2nd Cllr Marston.

- 8.3. The Asset Register was reviewed. A printer was removed and the new Vehicle Activated Sign (VAS), a safe and flower tubs added. It will be published on the Parish Council website.
- 8.4. Payments Approved: Came and Co (Insurance) £349.30 which includes cover for the new Speed Sign, no change from last year, Information Commissioners Office £35 (Direct Debit) and D Malley (Payroll C Leworthy Clerk) £30.
- 8.5. Hugo Fox, who host the Parish Council website, are starting to charge £19.99 per month for the updating link to Shropshire Council's planning web pages. It was agreed not to pay for this service and insert a link to Shropshire Council on the PC's website.

9. Planning Matters

- 9.1. 21/03883/TCA Development Proposed – Fell 1no Conifer within Aston Munslow Conservation Area
LOCATION: Washwell Cottage, Aston Munslow, Craven Arms, SY7 9ER. An extraordinary meeting to discuss this application was not called by the Chair and no comment was made to Shropshire Planning.

10. Highways

- 10.1. The VAS to the East of Aston Munslow was installed on the 25th August 2021. After some issues with the connection, reports can now be downloaded and will be brought to the next meeting.
- 10.2. A report on the meeting with Nick Newton, Shropshire Council was tabled. Since the meeting Cllr Archer has contacted Mr Newton regarding clearing of overgrowth around the signs with no response.
- 10.3. The date of the B4368 and B4365 Joint Parish Councils meeting was agreed as the 25th October at 7pm at Beambridge Club room and invitations would be extended to all of the parishes along the length of these roads.

11. **Commonwealth War Graves Sign:** it was agreed that a 210mm x 150mm sign can be fixed to the gate at the Burial Ground by the Commonwealth War Graves Commission.

12. **The Queen's Jubilee Canopy:** A site had been agreed near a footpath on Millichope Estate but it is not clear if it will accommodate the number of trees now available. Cllr Archer will report the outcome of discussions with Mr Bury at the next meeting.

13. Correspondence

- 13.1. It was agreed that the Clerk will place copies of Shropshire Choices Adult Care & Support Finder 2021/22 -free booklets in various venues around the parish.
- 13.2. Project Gigabit Public Review – no response
- 13.3. Volunteers sought to share views about Shropshire Council's highways service – Cllr Dobson had reported that he had responded to the request and completed the initial questionnaire.

14. **Footbridge on the Footpath from Aston Munslow to Munslow** Cllr Archer will contact the Footpath Group regarding repairs.

15. **The Policing Charter was reviewed.**

16. **Action regarding Litter Bins at Car Park, Aston Munslow and Layby** was deferred to the next meeting

Date of Next Meeting: Thursday 7th October 2021 at Beambridge Village Hall

Minutes and Agendas are available on www.munslowparishcouncil.co.uk or from the Clerk on munslowpc@gmail.com or 07817607355