

Munslow Parish Council

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Councillors are summoned to attend the Annual Meeting of Munslow Parish Council, to be held after the Annual Parish Meeting **on Wednesday 14th May 2025 at Munslow Village Hall**. Members of the public are welcome to attend.

AGENDA

1. **Election of the Chair and Vice Chair**
2. **Receive and Accept Apologies for Absence**
3. **Declarations of Interest – To receive any declaration of interest. Members are reminded that they must not participate in the decision or vote on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting prior to the commencement of the debate.**
4. **Approval of the Minutes of the Meeting Held on 2nd April 2025**
5. **Confirm That the Council is Eligible to Readopt the General Power of Competence**
6. **Discuss Co-option to the Vacant Seat.**
7. **Appointment of Representatives**
 - 7.1. Munslow Village Hall
 - 7.2. South Shropshire Area Committee
8. **Review and Adopt:**
 - 8.1. Standing Orders,
 - 8.2. Financial Regulations,
 - 8.3. Code of Conduct
 - 8.4. Scheme of Internal Controls
9. **Decide on Contractor to Work on Trees in Munslow Closed Burial Ground.**
10. **Finance**
 - 10.1. Review the Banking Arrangements and Signatories
 - 10.2. Note Income Including Confirming the Correct Precept £6,767.07, Collection Tin at Munslow Garage for the Defibrillator Maintenance £20.63.
 - 10.3. Authorise Payments: SALC (Affiliation Fee) £194.26, D Lewis (Repairs to bus shelter) £20, D Lewis (Environmental Maintenance) £61.75, K Adams (Internal Auditor) £100, Lloyds Bank Fee £4.25 per month, Contractor for Burial Ground Trees, Caring For Gods Acre Membership
11. **Agree the Dates of the Ordinary Meetings for the Forthcoming Year**
12. **Items for the next meeting.**

**The Next Meeting is at 7.30pm Wednesday 4th June 2025 at Munslow Village Hall.
Members of the public are welcome.**

A handwritten signature in black ink, appearing to read 'NQ Cosmick'.

Parish Clerk/RFO

Date: 7th May 2025