

# Munslow Parish Council



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## Draft Minutes of the Meeting of Munslow Parish Council held on Thursday 1<sup>st</sup> February 2024.

**Present:** Cllrs Barbara Archer (Chair), Nigel Dobson, Andy Johnson and Graham Williams. In attendance: Cllr Cecilia Motley (Shropshire Council) and H Coonick (Clerk/RFO).

1. **Receive and Accept Apologies for Absence:** Cllrs Antonia Bury, Val Fotheringham, Ed Povey, David Marston and Chris Meeson.
2. **Declarations of Interest:** None
3. **Public Forum:** None in attendance
4. **Approval of the Minutes of the Parish Council meeting held on 7<sup>th</sup> December, 2023:**  
**RESOLVED:** the minutes were signed by the chair as a correct record.
5. **Reports**
  - 5.1. Chairs Report – Cllr Archer reported that the application for Solar Panels at Aston Munslow had been withdrawn.
  - 5.2. Shropshire Council – Cllr Motley reported that Shropshire Council are making drastic reductions in budgets to ensure they can provide statutory services to Children and Adults services. It is due to make a public announcement next week. She has spoken to Tracy Darke, Assistant Director Economy & Place, regarding the B4368 meeting between Shropshire Council and Diddlebury and Munslow Parish Councils. Ms Darke will discuss the matter with the Traffic Engineers. The Council is combining the Place Plans with the equivalent in Health and Wellbeing. The Clerk reported that she had already been contacted by the Health and Wellbeing Team.
  - 5.3. Beambridge Club Room – Cllr Dobson had nothing to report.
  - 5.4. South Shropshire Chairs – Cllr Meeson had attended on behalf of Councillor Archer. He had sent a report. There had been considerable discussion about the implications of Martyn's Law for Parish Councils. The Clerk reported that this could be incorporated into the Emergency Plan for the parish. Other matters discussed were affordable housing and banking issues.
6. **Highways**
  - 6.1. Update on B4368 Report and Meeting with Shropshire Council: the minutes had been circulated to the Traffic Engineers, Diddlebury Parish Council, Munslow Parish Councils, Cllr Motley and West Mercia Police.
  - 6.2. Identify Highway Priorities for Shropshire Council Traffic Engineers:  
**RESOLVED:** that Shropshire Council should be informed that the priorities for the B4368 through Munslow Parish are:
    - 6.2.1. for there to be a speed limit of 40mph throughout the length of the parish, maintaining the present 30mph limits within the villages.
    - 6.2.2. for there to be additional funding for West Mercia Police to enforce the limits
    - 6.2.3. additional posts to be installed for the mobile vehicle activated signs.
  - 6.3. Review of the Highway Entry for the Place Plan:  
**RESOLVED:** that points 6.1.1 and 6.1.3 to be added to the Place Plan.
  - 6.4. Review of the Vehicle Activated Signs: Cllrs Dobson and Williams reported that the signs are all functioning well and are noticeably effective at reducing the speed of traffic. They are still waiting for addition posts to be installed by Shropshire Council.
  - 6.5. Update on the Application to the Police and Crime Commissioner for a Mobile Vehicle Activated Sign: The Clerk reported that the application for a further Vehicle Activated Sign made earlier in the year will be consider by the PCC in their next round of funding.

6.6. Review of Environmental Maintenance and New Tasks: Cllr Archer reported that the residents wanted to thank the Council and the Environmental Maintenance Contractor for the work carried out near The Swan Inn at Aston Munslow. Further work for the contractor was identified in Beambridge and Broadstone.

6.7. Update on the Condition of Rowe Lane and Flooding: Councillors, the Clerk and many members of the public reported the issue to Shropshire Council via Fix My Street. Shropshire Council have now used a digger to clear the ditches and the flooding has gone. Further work is planned.

**7. Correspondence:**

7.1. Snowball Community – Disability App. Noted.

7.2. Community Health and Wellbeing Survey (Joint Strategic Needs Assessment):

**RESOLVED:** for the Clerk to inform the team of the best methods of communicating with parishioners regarding the survey.

**8. Update on Access to Work:** The Clerk reported that she had now received various pieces of equipment from the government scheme to enable her to continue to work as a clerk. They were proving very effective.

**9. Review and Adopt the Delegation Policy, Biodiversity Policy and Complaints Policy.**

**RESOLVED:** to adopt all three policies

**10. Update on Emergency Planning:** The Clerk reported that she had attended an Emergency Planning session with Cllr David Hedgley (Chair of Diddlebury Parish Council).

**RESOLVED:** to support the proposal for a joint working party for Emergency Planning with neighbouring parish councils.

**11. Accounts**

11.1. Review the Accounts and Budget Report and Sign the Bank Reconciliation: As of the 19/12/23 the account held £10,905.06. The budget report showed several items had been overspent and a further £1,375 was needed to cover expenditure during January – March.

**RESOLVED:** to accept the report, increase the budget by £1,375 and the bank reconciliation was signed as accurate by Cllrs Johnson and Williams.

11.2. Authorise Payments: Expenditure since the last meeting was £180.20 for HMRC and £80.75 to D Lewis for Environmental Maintenance. A new payment for consideration was £63.75 for D Lewis for Environmental Maintenance.

**RESOLVED:** The above payments were authorised.

**12. Items for the Next Meeting at 7.30pm Thursday 7<sup>th</sup> March 2024 at Beambridge Village**

**Hall:** a. correspondence from Mr Lindsay Bury (Millichope Foundation). b. Update on the Agreement with the Commonwealth War Graves Commission.

**Signed by the Chair**

**Date:**