

# Munslow Parish Council

[www.munslowparishcouncil.co.uk](http://www.munslowparishcouncil.co.uk)



Minutes of the Meeting of Munslow Parish Council on Thursday 7<sup>th</sup> July 2022 at Beambridge Club Room.

Present: Cllrs Edward Povey (Chair), Nigel Dobson, Val Fotheringham, Chris Meeson. In Attendance: Cllr Cecilia Motley (Shropshire Council), Heather Coonick (Clerk/RFO)

1. **Apologies for Absence:** Cllrs Barbara Archer and David Marston.
2. **Declarations of Interest:** None
3. **Public Forum:** No members of the public
4. **Approval of minutes of the meeting held on 9<sup>th</sup> June 2022:** Approved. Prop Cllr Fotheringham 2<sup>nd</sup> Cllr Dobson.
5. **Matters Arising from those minutes that are not covered on the agenda:** None
6. **Urgent Items for discussion at the discretion of the Chair:** The Chair and Treasurer of the Beambridge Club Room Committee will be resigning in September. Replacements are urgently needed to ensure that the Club Room can remain open. The Clerk will place posters on notice boards, Facebook page and Google Group.
7. **Planning Matters:** None
8. **Reports**
  - 8.1. Shropshire Council – Cllr Motley reported that Shropshire Council are beginning to discuss next years budget as there is a potential deficit. The Government has agreed to give a two-year rollover budget. The Local Government Association have reviewed the Council's financial systems and the result is positive. They have also been asked to complete a Communications Review. The Local Plan is at the Public Examination stage. The Boundary Review needs to make any proposals for changes to the divisions by October 2023. An inspection process has been set up to check the accommodation being offered to Ukrainian Refugees. At the request of the Parish Council, she has written to Nick Newton to establish the date of publication of the highways report on the B4368.
  - 8.2. Beambridge Village Hall – Cllr Dobson reported that the electrician is due to do the work on the hall on the 25<sup>th</sup> July. The cost of running the hall will need to be clarified so groups using it can be charged an appropriate fee. See Item 6 above.
9. **Finance:**
  - 9.1. Review the Accounts, Bank Reconciliation and Budget: Approved. Prop Cllr Dobson 2<sup>nd</sup> Cllr Meeson. Cllr Povey signed the bank statement. As of the 22<sup>nd</sup> June 2022 the bank account holds £18,857.02.
  - 9.2. Review Insurance Quotations: Quotations have not been received yet. Cllr Meeson agreed to assist the Clerk to ensure the cover is appropriate. As cover is required before the next meeting the Council agreed to expenditure of up to £400 on insurance. Prop Cllr Meeson, 2<sup>nd</sup> Cllr Dobson.
  - 9.3. Payments: Insurance up to £400, Recovery of costs for the May 2021 local elections £100, Microsoft 365 (shared with Culmington and Stanton Lacy PC's) £26.66, HMRC for Clerks Salary April-June £117.20 were authorised. Prop Cllr Povey, 2<sup>nd</sup> Cllr Dobson
  - 9.4. Neighbourhood Fund Annual Monitoring Form was agreed.

Minutes and Agendas are available on [www.munslowparishcouncil.co.uk](http://www.munslowparishcouncil.co.uk) or from the Clerk on [munslowpc@gmail.com](mailto:munslowpc@gmail.com) or 07817607355

## 10. Highways

- 10.1. To receive an update on the Parish VAS sign refund: The Clerk reported that TWM will refund the cost of the sign upon return. It was agreed to request that TWM remove the sign rather than the Council.
- 10.2. To receive an update on the application for funding for a Vehicle Activated Sign: Cllr Dobson is in the process requesting support for the proposal from Shropshire Council. Various sign option and sites were discussed. A number plate recognition sign is available, and Cllr Dobson is in discussion with West Mercia Police about whether this would be appropriate. This matter has been deferred to the next meeting.
- 10.1. To receive an update on the Joint Parishes Highways Proposals and Communication with other Parishes: At the request of the Parish Council Cllr Motley has written to Nick Newton to establish the date of publication of the highways report on the B4368. A letter updating the other parishes involved has been sent.
- 10.3. To receive an update on the Environmental Maintenance Contractor: Only one application has been received by the Clerk. A rate of £17 per hour was accepted and the Clerk will draw up a contract, obtain a copy of their Public Liability Insurance and introduce him to the work required in the parish.
11. **Update on the Defibrillator:** Cllr Dobson will ask for the telephone box outside The Crown to be turned so it is more easily accessible. Cllr Dobson will then purchase the defibrillator and cabinet. A second defibrillator for the parish may be available via a charity but its site needs to be discussed further.
12. **Update on Queen's Jubilee Oak:** A replacement tree will be available from Shropshire Council in the Autumn.
13. **Items for the Next Meeting at 7.30pm Thursday 1st September 2022 at Beambridge Village Hall:** a. Vehicle Activated Sign b. 2<sup>nd</sup> Defibrillator c. Environmental Maintenance Update d. Defibrillator Training.

**Signed by the Chair:**

**Date:**